

**Ministry of Higher Education and Scientific Research  
Scientific Supervision and Scientific Evaluation Apparatus  
Directorate of Quality Assurance and Academic Accreditation  
Accreditation Department**



# **Course description for MS project**

**2024/3/17**

**Signature:**  
**Head of Department Name:**  
**Prof: Hadi Abdul-Wahab Al-Abrow**  
**التاريخ: 2024/3/17**

**Signature:**  
**Scientific Associate Name:**  
**Date:**

**Course description for MS project**

<b>1. Course Name</b>	
MS project	
<b>2. Course Code:</b>	
<b>3. Semester / Year</b>	
Semester	
<b>4. Description Preparation Date:</b>	
2024/3/17	
<b>5. Available Attendance Forms:</b>	
Weekly/theoretically	
<b>6. 6. Number of Credit Hours (Total) / Number of Units (Total)</b>	
Total number of hours = 45 hours / number of units = 3	
<b>7. Course administrator's name (mention all, if more than one name)</b>	
<a href="mailto:zaid.majid@uobasrah.edu.iq">zaid.majid@uobasrah.edu.iq</a> : الایمیل      Asst Prof: Zaid Sadik Majid	
<b>.8 . Course Objectives</b>	
(1) Clarifying the basic concepts of the program. (2) Determine the duration required for the project and how to deal with holidays that occur during the project's working days. (3) Stopping projects in case of emergency, and compensating for the suspension period. (4) Drawing projects using the Gantt and grid method. (5) Determine working times, starting and ending each work day using the two-meal or one-meal method. (6) Integrating the project activities to be completed with the available human and material resources. Dealing with any amendment or new addition to the project (7)	<b>Course Objectives</b>
<b>9. Teaching and Learning Strategies</b>	
1- Lectures 2- Style of dialogue and discussions 3- Brainstorming method 4- Reports 5- Data show means -6Analysis of case studies	<b>Strategy</b>

<b>10.Course Structure</b>					
<b>Week</b>	<b>Hours</b>	<b>Required Learning Outcomes</b>	<b>Unit or subject name</b>	<b>Learning method</b>	<b>Evaluation method</b>
1	3	Theoretical/practical	Microsoft Project What a program Microsoft Project	Lectures	Interaction, answering questions and discussion
2	3	Theoretical/practical	What is a program Microsoft Project	Lectures	Interaction, answering questions and discussion
3	3	Theoretical/practical	program benefits Get to know the program interface and its content	Lectures	Interaction, answering questions and discussion
4	3	Theoretical/practical	Starting the project	Lectures	Interaction, answering questions and discussion
5	3	Theoretical/practical	Enter tasks and their data	Lectures	Interaction, answering questions and discussion
6	3	Theoretical/practical	Set time, duration and tasks	Lectures	Answer exam questions
7	3	Theoretical/practical	Prepare resources	Lectures	Answer exam questions
8	3	Theoretical/practical	Assigns resources to tasks	Lectures	Interaction, answering questions and discussion

9	3	Theoretical/practical	View details of subtasks and main tasks	Lectures	Interaction, answering questions and discussion
10	3	Theoretical/practical	Task division, tracking and updating	Lectures	Interaction, answering questions and discussion
11	3	Theoretical/practical	Find, replace, and format	Lectures	Interaction, answering questions and discussion
12	3	Theoretical/practical	Network analysis	Lectures	Interaction, answering questions and discussion
13	3	Theoretical/practical	Create reports	Lectures	Interaction, answering questions and discussion
14	3	Theoretical/practical	Print the project	Lectures	Interaction, answering questions and discussion
15	3		Exam	Lectures	Answer exam questions

### .11 Course Evaluation

Participation in lectures, posts, and discussions = 5

Daily attendance = 5

First exam rating = 15

Second exam rating = 15

Practical exam rating = 10

Final rating = 50

### .12 Learning and Teaching Resources

Required textbooks (curricular book if any)

An unpublished book written by Assistant Professor Zaid Sadiq Majid	Main references (sources)
	Recommended books and references (scientific journals, reports...)
<a href="https://www.noor-book.com/?search_for=%D8%AA%D9%83%D9%86%D9%88%D9%84%D9%88%D8%AC%D8%A7%D8%A7%D9%84%D9%85%D8%B9%D9%84%D9%88%D9%85%D8%A7%D8%AA+%D8%A7%D9%84%D8%A7%D8%AF%D8%A7%D8%B1%D9%8A%D8%A9">https://www.noor-book.com/?search_for=%D8%AA%D9%83%D9%86%D9%88%D9%84%D9%88%D8%AC%D8%A7%D8%A7%D9%84%D9%85%D8%B9%D9%84%D9%88%D9%85%D8%A7%D8%AA+%D8%A7%D9%84%D8%A7%D8%AF%D8%A7%D8%B1%D9%8A%D8%A9</a>	Electronic References, Websites