

**Ministry of Higher Education and Scientific Research**

**Scientific Supervision and Scientific Evaluation Apparatus**

**Directorate of Quality Assurance and Academic Accreditation**

**Accreditation Department**

**Academic Program and Course Description Guide Academic Program and Course Description Guide**

**Academic Program and Course Description Guide**

**2024**

**Introduction:**

The educational program is a well-planned set of courses that include procedures and experiences arranged in the form of an academic syllabus. Its main goal is to improve and build graduates' skills so they are ready for the job market. The program is reviewed and evaluated every year through internal or external audit procedures and programs like the External Examiner Program.

The academic program description is a short summary of the main features of the program and its courses. It shows what skills students are working to develop based on the program's goals. This description is very important because it is the main part of getting the program accredited, and it is written by the teaching staff together under the supervision of scientific committees in the scientific departments.

This guide, in its second version, includes a description of the academic program after updating the subjects and paragraphs of the previous guide in light of the updates and developments of the educational system in Iraq, which included the description of the academic program in its traditional form (annual, quarterly), as well as the adoption of the academic program description circulated according to the letter of the Department of Studies T 3/2906 on 3/5/2023 regarding the programs that adopt the Bologna Process as the basis for their work.

In this regard, we can only emphasize the importance of writing an academic programs and course description to ensure the proper functioning of the educational process.

**Concepts and terminology:**

**Academic Program Description**: The academic program description provides a brief summary of its vision, mission and objectives, including an accurate description of the targeted learning outcomes according to specific learning strategies.

**Course Description**: Provides a brief summary of the most important characteristics of the course and the learning outcomes expected of the students to achieve, proving whether they have made the most of the available learning opportunities. It is derived from the program description.

**Program Vision:** An ambitious picture for the future of the academic program to be sophisticated, inspiring, stimulating, realistic and applicable.

**Program Mission:** Briefly outlines the objectives and activities necessary to achieve them and defines the program's development paths and directions.

**Program Objectives:** They are statements that describe what the academic program intends to achieve within a specific period of time and are measurable and observable.

**Curriculum Structure:** All courses / subjects included in the academic program according to the approved learning system (quarterly, annual, Bologna Process) whether it is a requirement (ministry, university, college and scientific department) with the number of credit hours.

**Learning Outcomes:** A compatible set of knowledge, skills and values acquired by students after the successful completion of the academic program and must determine the learning outcomes of each course in a way that achieves the objectives of the program.

**Teaching and learning strategies:** They are the strategies used by the faculty members to develop students’ teaching and learning, and they are plans that are followed to reach the learning goals. They describe all classroom and extra-curricular activities to achieve the learning outcomes of the program.

**Academic Program Description Form**

**University Name: zainab yassen abdulkluder..........**

**Faculty/Institute: Basrah university/ Administration and Economics**

**Scientific Department: Business Administration**

**Academic or Professional Program Name: Bachelor of Business Administration**

**Final Certificate Name:**  **Bachelor of Business Administration**

**Academic System: … Semester system**

**Description Preparation Date: 2/9/2024**

**File Completion Date: 20/2/2024**

**Signature:**

**Head of Department Name:**

**Date:**

**Signature:**

**Scientific Associate Name:**

**Date:**

**The file is checked by:**

**Department of Quality Assurance and University Performance**

**Director of the Quality Assurance and University Performance Department:**

**Date:**

**Signature:**

**Approval of the Dean**

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| 1. **Program Vision** |
| There is an administrative college, but it is to be one of the major scientific cooperation at the University of Basra in the field of modern and scientific education through its clear scientific and administrative activities. It also works on the path of providing employees for its students to make them active and creative in serving the community in the areas of mastery and proficiency in project management and all businesses. |

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| 1. **Program Mission** |
| Working to prepare and graduate leading scientific and leadership competencies in business administration and to develop the balance of knowledge in the field of scientific research to serve the local, regional and international community, in addition to training and refining the minds of students scientifically and cognitively, and emphasizing social and cultural values ​​and responding to the requirements of the local market. |

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| 1. **Program Objectives** |
| Familiarizing students with the concept of the defunct Baath Party  - Identifying the crimes of the former regime in Iraq  - Identifying violations of international law by the previous regime |

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| 1. **Program Accreditation** |
| None |

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| 1. **Other external influences** |
| None |

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| 1. **Program Structure** | | | | |
| **Program Structure** | **Number of Courses** | **Credit hours** | **Percentage** | **Reviews\*** |
| **Institution Requirements** |  |  |  |  |
| **College Requirements** | **yes** |  |  | Basic course |
| **Department Requirements** | **yes** |  |  |  |
| **Summer Training** | **yes** |  |  |  |
| **Other** |  |  |  |  |

\* This can include notes whether the course is basic or optional.

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| 1. **Program Description** | | | | |
| **Year/Level** | **Course Code** | **Course Name** | **Credit Hours** | |
| **2023-2024 2nd stage** |  | Crimes of the defunct Baath Party | **theoretical** |  |
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| 1. **Expected learning outcomes of the program** | |
| **Knowledge** | |
| Learning Outcomes 1 | Introducing the political systems in Iraq  - Introducing violations of basic rights and freedoms by the former regime  - Introducing violations of international law by the former regime  - Introduction to the transitional phase in Iraq  - Introducing the impact of repression and wars on the environment and population |
| **Skills** | |
| Learning Outcomes 2 | Explaining and clarifying what the previous regime did in Iraq  - Addressing the crimes committed against the Iraqi people  - Defining the stage after the fall of the former regime  - Motivating students to research and investigate facts |
| **Ethics** | |
| Learning Outcomes 4 | Developing students’ abilities to become familiar with a past era in which they did not exist.  - Familiarity with the crimes of the previous regime according to international law  - Familiarity with the negative effects of the remnants of the previous regime’s violations. |

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| 1. **Teaching and Learning Strategies** |
| Explanation of the prescribed scientific material related to the subject.  2- Writing reports related to the subject.  3- Discussing general topics related to the topic.  4- Conduct daily exams (COZs)  5- Asking students to do class and homework assignments |

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| 1. **Evaluation methods** |
| Weekly, monthly and daily exams  - Discussing real-life topics related to the subject  - Writing reports.  - Homework assignments  - Class duties  - And the end-of-semester exam. |

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| 1. **Faculty** | | | | | | |
| **Faculty Members** | | | | | | |
| **Academic Rank** | **Specialization** | | **Special Requirements/Skills (if applicable)** | | **Number of the teaching staff** | |
| **General** | **Special** |  | | **Staff** | **Lecturer** |
|  | law | General law |  |  | staff |  |

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| **Professional Development** |
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| 1. **Acceptance Criterion** |
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| 1. **The most important sources of information about the program** |
| Platform for the crimes of the defunct Baath Party |

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| 1. Program Development Plan |
| Getting to know closely the objectives of the Martyrs Foundation, and the work it carries out to serve the families of the martyrs and those affected by the former regime.  - Getting to know closely the objectives of the Prisoners’ Foundation, and the work it carries out to serve those affected by the former regime.  - Narrating real, vivid facts from those affected by the previous regime and in official documents |

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| **Program Skills Outline** | | | | | | | | | | | | | | | |
|  | | | | **Required program Learning outcomes** | | | | | | | | | | | |
| **Year/Level** | **Course Code** | **Course Name** | **Basic or optional** | **Knowledge** | | | | **Skills** | | | | **Ethics** | | | |
| **A1** | **A2** | **A3** | **A4** | **B1** | **B2** | **B3** | **B4** | **C1** | **C2** | **C3** | **C4** |
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* **Please tick the boxes corresponding to the individual program learning outcomes under evaluation.**

**Course Description Form**

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| 1. Commercial law | | | | | | | | |
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| 1. Course Code: | | | | | | | | |
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| 1. Semester / Year: | | | | | | | | |
| semester | | | | | | | | |
| 1. Description Preparation Date: | | | | | | | | |
| 20 /2 / 2024 | | | | | | | | |
| 1. Available Attendance Forms: | | | | | | | | |
| presence only | | | | | | | | |
| 1. Number of Credit Hours (Total) / Number of Units (Total) | | | | | | | | |
| 3 hours / week | | | | | | | | |
| 1. Course administrator's name (mention all, if more than one name) | | | | | | | | |
| Name:dr. zainab yassen abdulkhuder  Email: [zainab.ramathy@uobasrah.edu.iq](mailto:zainab.ramathy@uobasrah.edu.iq) | | | | | | | | |
| 1. Course Objectives | | | | | | | | |
| **Course Objectives**  Students are familiar with the crimes of the defunct Baath Party  - Getting to know the previous political regimes in Iraq  - Getting to know the defunct Baath Party regime | | | | | | - Identifying the types of violations of international law  - Definition of the transitional stage | | |
| 1. Teaching and Learning Strategies | | | | | | | | |
| **Strategy** | | - Education strategy planning the collaborative concept of a bygone era.  - Research and exploration teaching strategy.  - A strategy for revealing facts about a previous regime | | | | | | |
| 1. Course Structure | | | | | | | | |
| **Week** | **Hours** | | **Required Learning Outcomes** | **Unit or subject name** | | | **Learning method** | **Evaluation method** |
| 1  2  3  4  5  6  7  8  9  10  11  12  13  14  15  16 |  | |  | -introduction  - An introduction to the political systems in Iraq  - The Baathist regime’s violation of public rights and freedoms  - The impact of the Baathist regime’s behavior on society and its control over the state  -The impact of the transitional period in combating authoritarian politics  - The psychological field and the social field  - Religion and state, culture, media and the militarization of society  - The impact of repression and wars on the environment and population  - The use of internationally prohibited weapons and environmental pollution.  - Scorched earth policy and forced migration.  - Destruction of the agricultural environment, animals, and radioactive contamination.  - Mass graves and bombing of places of worship  -General discussions on facts from reality. | | |  | Exam 11  Exam2  Final Exam |
| 1. Course Evaluation | | | | | | | | |
| Distribution is as follows: 20 marks for the first monthly exam. 20 marks, second monthly exam. 10 daily contributions, reports, and daily oral exams. 50 marks for final exams | | | | | | | | |
| 1. Learning and Teaching Resources | | | | | | | | |
| Required textbooks (curricular books, if any) | | | | | Platform for the crimes of the defunct Baath Party | | | |
| Main references (sources) | | | | |  | | | |
| Recommended books and references (scientific journals, reports...) | | | | |  | | | |
| Electronic References, Websites | | | | |  | | | |