

**وزارةالتعليمالعاليوالبحثالعلمي**

**جهازالإشرافوالتقويمالعلمي**

**دائرةضمانالجودةوالاعتمادالأكاديمي**

** قسمالاعتماد**

**دليل وصف البرنامج الأكاديمي والمقردليل وصف البرنامج الأكاديمي والمقرر الدراسي**

Academic Program Description and Studying Course

**2024**

Introduction:

The educational program serves as a coordinated and structured package of curricula with procedures and expertise organized in a vocabulary with the primary purpose of building and refining graduates' skills, making them eligible to meet the requirements of the labor market, which is reviewed and evaluated annually through internal or external audit procedures and program such as the External Examiner Program.

The description of the academic program provides a brief summary of the main features of the program and its decisions indicating the skills that are acquired for students based on the objectives of the academic program. The importance of this description is reflected in the fact that it is the cornerstone of obtaining programmatic accreditation and is written jointly by the teaching staff under the supervision of scientific committees in the scientific departments.

This manual, with its second version, describes the academic program after updating the vocabulary and paragraphs of the previous manual in the light of the Updates and developments in Iraq's educational system, which included the description of the academic program in its traditional form as a system (annual, Semester), as well as the adoption of the description of the academic program circulated by ministry of higher education and scientific research under ت م3/2906 in 3/5/2023 for programs that adopt Bologna track as basis for its work.

In this regard, we can only stress the importance of writing a description of academic programs and curricula to ensure the proper functioning of the educational process.

Concepts and Terms:

Description of the academic program: The description of the academic program provides a brief summary of its vision, mission and objectives, including an accurate description of targeted learning outcomes according to specific learning strategies.

Course description: Provides a brief summary of the course's most important characteristics and the learning outputs expected of the student to be achieved, demonstrating whether he or she has made the most of the learning opportunities available. It is derived from the program description.

Vision: An ambitious picture of the future of the academic program to be a sophisticated, inspiring, stimulating, realistic and viable program.

Program Message: Outlines the objectives and activities required to achieve them in a concise manner and outlines the program’s development pathways and directions.

The objectives of the program: are phrases that describe what the academic program intends to achieve within a specified time period and are measurable and observable.

Curriculum structure: all curricula/subjects included in the academic program according to the approved learning system (Semester, annual, Bologna course) whether it is a requirement (ministry, university, faculty and scientific department) with the number of academic units.

 Learning outputs: A compatible set of knowledge, skills and values acquired by the student after the successful completion of the academic program. Learning outputs for each course must be determined in the form that achieves the program's objectives.

Teaching and Learning Strategies: They are strategies used by a faculty member to develop student education and learning and are plans that are followed to reach learning goals. That is, describe all classroom and extra-curricular activities to achieve the program’s learning outcomes.

**Academic Program Description Form**

University Name: Basrah University........

Faculty/Institute: Faculty of Administration and Economics.........................

Scientific Department: Department of Financial and Banking Sciences...........

Name of academic or vocational program: Bachelor's degree..... Banking and Finance.

Final certificate name: PhD in Banking and Finance.....

Curriculum: Courses

Date of description: 08/03/2024

File filling date: 08/03/2024

**Signature:**

**Head of Department Name:**

**Date:**

**Signature:**

**Scientific Associate Name:**

**Date:**

**File audited by**

**Quality Assurance & Academic Accreditation Division:**

**Name of Director of Quality Assurance**

**& Academic Accreditation Division:**

**Date:**

**Signature:**

**Dean's approval**

|  |
| --- |
| 1. Program Vision
 |
| **The College of Management & Economics seeks to be one of the leading institutions of higher education in the field of modern education and scientific research through its scientific, research and administrative activities. It also works to provide an integrated course for its students and teachers to make them active and creative in the service of society in the fields of teaching and teaching living languages.** |

|  |
| --- |
| 1. Program Message
 |
| **Developing and graduating leading scientific and leadership competencies in business administration and developing knowledge capital in scientific research to serve the local, regional and international community as well as training and refining students' minds scientifically and cognitively, emphasizing social and cultural values and responding to local market requirements** |

|  |
| --- |
| 1. Program Objectives
 |
| * 1. **Reflect the vision, mission and objectives of Basra University, and apply best educational practices with a focus on ensuring and promoting quality and performance.**
	2. **Preparing specialized cadres capable of serving the community and preparing for the preparation of future disciplines.**
	3. **Spreading the culture of human diversity in society, transferring knowledge and language skills, writing academic research and creative scientific achievement through student-focused and teaching activities.**
	4. **The College seeks to conclude scientific and cultural cooperation agreements with corresponding colleges and corresponding departments in different colleges to achieve best practices in the fields of business administration.**
	5. **Focus on the educational and moral aspect of all its affiliates and create a spirit of dedication, tolerance, commitment and action to serve the nation.**
 |

|  |
| --- |
| 4. Program accreditation |
| N.A |

|  |
| --- |
| 5. Other externalities |
| N.A  |

|  |
| --- |
| 6.Program Structure |
| **Program Structure** | **Number of Courses**  | **Studying unit**  | **percentage** | **notes \*** |
| **Institution Requirements** |  | 45 |  | course |
| **College Requirements** |  |  |  |  |
| **Dep. Requirements**  |  |  |  |  |
| **summer internships** |  |  |  |  |
| **others** |  |  |  |  |

\* Observations may include whether the curriculum is basic or optional.

|  |
| --- |
| 7.Program description |
| **Year/ level** | **Course code** | **Course name** | **credit hours** |
| 2023/2024 2ed |  | Money and Banks | **theoretical** |  |
|  |  |  |  |  |

|  |
| --- |
| 8. Expected learning outputs for the program |
| **knowledge** |
|  | Informing students about the importance of economic theories, economic laws that are in harmony with our real life. |
|  |
|  | Expanding students' skills in understanding economic reality. |
|  | Informing students about the importance of economic theories, economic laws that are in harmony with our real life. |
| **Values**  |
|  | Developing students' abilities to share ideas |
|  | Disclosure of thoughts and feelings about life, including scientific material in the economy as a reality of life. |

|  |
| --- |
| 9. Lecturing and Learning Strategies |
| 1. Explanation of the scientific material by giving ideals from our economic reality.2.Writing exercises explaining the most important economic laws established in the course's vocabulary during lectures.3.Linking the results of these exercises with the realities of the economic realities we live in and interpreting them with students. |

|  |
| --- |
| 10. valuation techniques |
| Weekly, monthly, daily and final examinations. |

|  |
| --- |
| 11. Lecturer Staff |
| Lecturer Staff Members |
| **Scientific Grade** | **specialize** | **Special requirements/skills (if available)** | **Case of lecturer staff** |
| Basic | specific  |  | **staff**  | **Lecturer** |
| PhD lecturer | economics | Economic development and investment |  |  | staff |  |

|  |
| --- |
| career development |
| Orientation of new faculty |
|  |
| Professional development of faculty members |
|  |

|  |
| --- |
| 13. Admission Standard  |
|  |

|  |
| --- |
| 14.Main sources of information on the program |
|

|  |
| --- |
| Monetary and Fiscal theories and policiesMoney, Banks and Financial Markets  |

 |

|  |
| --- |
| 15. Program Development Plan |
| Study and apply researchers' ideas with scientific and research developments |

|  |
| --- |
| **Program Skills Chart** |
|  |

|  |
| --- |
| **Required learning outputs from the program** |

 |
| **Year/ level** | **Course code** | **Course Name** | **Basic or Optional** | **Knowledge** | **Skills** | **Values** |
| **أ1** | **أ2** | **أ3** | **أ4** | **ب1** | **ب2** | **ب3** | **ب4** | **ج1** | **ج2** | **ج3** | **ج4** |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

* Please indicate in the boxes corresponding to the individual learning outputs of the evaluated program

**Course Description Form**

|  |
| --- |
| 1. Curriculum's name: Money and Banks
 |
|   |
| 1. Schedule Code:
 |
|  |
| 1. Semester/1st
 |
| Annual |
| 1. Date of preparation of this description: 8/03/2024
 |
|  |
| 1. Available forms of attendance:
 |
| presence only |
| 1. Number of studying hours (total )/number of units (total):
 |
| 45 hours per course. 3 hours per week |
| 1. course administrator's name (if more than one name is mentioned)
 |
|  |
| 1. Course Objectives
 |
| **1. Giving students the skill of applying economic concepts to real life.****2. Expand the skill of practical application of economic laws through exercise.****3. Clarify the most important economic ideas that are in direct contact with our real life.** | * .....
* .....
* .....
 |
| 1. Lecturing and Learning Strategies
 |
| **strategy** | 1.Education Strategy Planning Collaborative Concept.2.Education Strategy "Brainstorming".3.Education Strategy Series of Observations |
| 1. Curriculum structure
 |
| Week | Hours | Required learning outputs | Name of unit or subject | Learning Methods | Evaluating Methods |
| 123456789101112131415Day off16171819192021222324252627282930 | 3 H3 H3 H3 H3 H3 H3 H3 H3 H3 H3 H3 H3 H3 H3 H 3 H3 H3 H3 H3 H3 H3 H3 H3 H3 H3 H3 H3 H3 H3 H3 H3 H | 1.To acquire students' skills Analysis of monetary theories.2. Informing students about the importance of monetary theories during previous times  | Money and Banks | 1.Explain the scientific material through the selected subjects in the scientific curriculum and give the most important monetary readings in this regard.2. Writing a review paper for each researcher summarizing the most important ideas put forward during lectures3. Linking famous monetary ideas with students' monetary opinions | Weekly, monthly, daily, editorial and final examinations |
| 1. Curriculum Assessment
 |
| Distribution as follows: 40 degrees for Mid-term exams, 10 degrees for daily tests and 50 degrees for the final exams |
| 1. Learning and Lecturing Resources
 |
| Required books (methodology if available) |  |
| Main references (sources) |  |
| Recommended supporting books and references (scientific journals, reports...) | ‏

|  |
| --- |
|  |
|  |

 |
| Electronic References, Websites |  |